

# Checklist for Discharge / Transfer Cleaning of All Rooms

CHECKLIST	YES	NO
1. Were all dirty/used items removed?		
Suction container, etc.		
Disposable items		
2. Were the curtains removed before starting to clean if visibly soiled?		
3. Were clean cloths, mop, (all supplies) and solution used to clean the room?		
4. Did you fill one bucket of the disinfectant so it is the correct strength?		
5. Did you check to see if the mattress, pillows and chairs were not torn?		
If they were torn, did you report it to the PCM to have them replaced?		
6. Were all the cleaning cloths discarded after use so there is no double dipping?		
7. Did you use several cloths to clean a room?		
8. Did you always work from top to bottom?		
9. Did you clean all surfaces and allow for the appropriate contact time? (10 min.)		
Mattress		
Pillow		
BP cuff		
Bedrails and bed controls		
Call bell		
Stethoscope and column		
Flow metres		
Suction tube and outer container		
Pull cord in washroom		
Overbed table		
Inside drawers		
TV control		
Soap/alcohol-based hand rub dispensers		
Door handles		
Light switches		
Light cord		
Chair		

	YES	NO
10. Did you clean the phone well?		
11. Were the following cleaned thoroughly before being used by another patient?		
Commodes/high toilet seat		
Wheelchairs		
Monitors		
IV poles		
12. If the sharps container was 2/3 full, was it replaced?		
13. Was the outer canister of the suction container and red tubing cleaned?		
14. Was all tape removed from the surfaces?		
15. Was the sheepskin washed between patients?		
16. Was the lift mesh or sheet washed between patients?		
ADDITIONAL ITEMS WHEN CLEANING A ROOM FOR A PATIENT OR ADDITIONAL PRECAUTIONS	YES	NO
1. Were the curtains removed before starting to clean the room that was used for additional precautions?		
2. Was the glove box discarded?		
3. Were the following discarded?		
Patient's bar soap		
Toilet paper		
4. Was the sharps container replaced?		

NOTE: Avoid stockpiling items in the room in order to prevent wastage.